

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
Fredonia Government Center  
242 Fredonia Avenue, Fredonia, WI  
January 21, 2016**

The regular village board meeting was called to order at 7:01 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long and Neil Wagner. Also present: Gus “Sandy” Wirth, Chris Kunstmann, Mark Jaeger, Mike Davel, Roger Strohm and Sandi Tretow.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Consent Agenda**

The minutes of the January 7, 2016 village board meeting and the General Fund, Water and Sewer bills with the additional list, the December Treasurer report and approve use of Fireman’s Park by Fredonia Lion’s Club on February 27 & 28, 2016 were approved on a **MOTION** by Lisa Dohrwardt, seconded by Long, and carried.

**Open Session for Citizen Comments and Questions**

Gus “Sandy” Wirth has a person interested in operating a fitness center at his property located at 111 Fredonia Avenue. The Village of Fredonia Code of Ordinance does not currently allow health clubs in B-2 zoning. The ordinance would have to be changed in order to proceed. Wirth left.

**Unfinished business**

**755 TOWER DRIVE:** The deadline for cleanup of outside storage was January 15, 2016. Significant improvements have been made. Davel recommends benchmarks be put in place that would include a meeting with the property owner, building inspector and Plan Commission to make sure everyone is in agreement of expectations. Don Dohrwardt stated if there is room to put up another building or addition, that would help. Since there was an apparent miscommunication on the last permit and fees charged, this would be a good time to address that as well. This topic will be placed on the next village board agenda for follow up.

**POSSIBLE UNSAFE LIVING CONDITIONS AT HOME ON MANOR DRIVE:** Strohm spoke with the building inspector about arranging a time to meet with the property owner, which will be sometime next week. Strohm felt that since he has a good rapport with the property owner, it may be better if he went with the building inspector to meet with the owner. Strohm will take the information on the available programs to try to help the property owner. This topic will be placed on the next village board agenda for follow up.

**BOARD MEMBER MEETING ATTENDANCE VIA TELECONFERENCE, SKYPE, FACETIME ETC.** Tretow contacted several municipalities who already have a policy in place concerning this topic. It was interesting to note that these communities only use teleconference (which costs nothing extra), and only when absolutely necessary. Long stated if he is on vacation, he may wish to voice his opinion on a matter and listen to what other people have to say. After further discussion, this topic will be tabled for now.

**Report on Operations of Village by Village President**

Don Dohrwardt presented information on a Comprehensive Economic Development Strategy from the Southeastern Wisconsin Regional Planning Commission. The purpose of this strategy is to unite the seven southeastern counties in order to apply for Economic Development Administration grants on a federal level. Don Dohrwardt stated that \$3.1 million is included in the study for the Village of Fredonia Industrial Park expansion with 2018 as the estimated start time.

**Report on Operations of Village by Fire Chief**

The report from the Fire Chief was reviewed.

**LOSA CONTRIBUTION FOR 2015:** Chris Kunstmann presented the 2015 LOSA Contribution proposal. The state will match the community contribution up to \$343.77 this year. Thirty-six members are eligible for a contribution. \$12,000 was budgeted for 2015. The total amount needed in order to receive the state match is \$12,375.72. Kunstmann requested the \$375.72 overage come from the LOSA Reserve account. Kunstmann stated that \$12,000 was budgeted in 2016, so a budget shortfall may occur again next year. Don Dohrwardt stated that 2017 budget will need to be reviewed to see if that amount needs to increase as he does not wish to be using reserve funds, but does not want to miss the state matching funds. A **MOTION** to use the \$12,000 budgeted amount plus the \$375.72 from the LOSA Reserve Fund to fund the LOSA account, in order to receive the full state match by Long, seconded by Wagner, and carried.

**Report on Operations of Village by Village Marshal**

The report from the Village Marshal was reviewed. Davel left.

**Report on Operations of Village by Director of Public Works**

The report from the Director of Public Works was reviewed.

**REQUEST TO CARRY OVER 2015 VACATION HOURS TO SICK DAY BANK:** Strohm stated the day of snowstorm, he intended to take a vacation day. Since he was unable to do that, he is requesting to carry over the eight hours unused 2015 vacation hours to his sick day bank. A **MOTION** to move the eight hours unused vacation hours from 2015 to sick day bank by Lisa Dohrwardt, seconded by Bertram, and carried.

**POTENTIAL ITEMS TO AUCTION – COMPRESSOR, AIR HAMMER, OTHER EQUIPMENT:** At the January 7, 2016 village board meeting, Strohm requested putting the small John Deere tractor on auction. He also was requesting the trailer mounted compressor and air hammer be considered in this request. Strohm stated the compressor and air hammer have not been used at all since he has been employed by the village and feels it would be better to sell the items while they still have monetary value. Wagner stated these items were used for repairing water main breaks and crack sealing in the past. Strohm agreed they were used when the frost was deep, but now the backhoe is used and sometimes a contractor is called if needed. Discussion followed. A **MOTION** to place the air compressor, air hammer, other related equipment along with the John Deere tractor on auction by Long and seconded by Lisa Dohrwardt. Neil Wagner and Jill Bertram voted nay except for the John Deere tractor. The motion carried with Long, Lisa Dohrwardt and Don Dohrwardt voting aye, with Wagner and Bertram voting nay.

Long questioned the status of the Oakwood Forest Lift Station. Strohm stated it is up and running and waiting for one part to finalize the repair. Don Dohrwardt questioned the percentage of water loss and if it has to be reimbursed to the water utility (fire calls, water main breaks etc.). Strohm stated that it is recorded as lost water, but not reimbursed.

**Report on Operations of Village by Wastewater Treatment Plant Operator**

The report from the Wastewater Treatment Plant Operator was reviewed. Don Dohrwardt stated that he would like the Wastewater Treatment Plant Operator to attend a village board meeting in the near future since it has been since November 5, 2015 that he has attended.

**Report on Operations of Village by Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed. Kunstmann left.

**Economic Development Committee – January 14, 2016 meeting**

The minutes from the Economic Development Committee – January 14, 2016 meeting were reviewed. Lisa Dohrwardt stated an adhoc committee for the Fredonia Avenue Road Rededication Party is in the process of being coordinated. Also, the Economic Development Committee is working on a 2016 Farmer's Market.

**Finance Committee – January 21, 2016 meeting**

Don Dohrwardt stated the finance committee met to review the final numbers of what the Fredonia Avenue loan needs to be. The best estimate is \$745,650 since the village has

already paid \$384,677 on a previous invoice. After investigating options, the finance committee recommends borrowing \$745,650 from Port Washington State Bank for ten years at 3.25%. A resolution will be required for borrowing the funds and naming the authorized signers of the loan. A **MOTION** to proceed with setting up loan with Port Washington State Bank for \$745,650 at 3.25% for ten years by Lisa Dohrwardt, seconded by Long, and carried unanimously. Strohm stated the issues related to the curb and gutter from in front of the Fredonia Government Center to Wilson Street are separate and will be discussed at a future meeting.

**Correspondence**

The following correspondence was reviewed:

- A. Peer Review Report on Baker Tilly Virchow Krause, LLP.
- B. The Retirement Advantage – Plan Sponsor Outlook 1<sup>st</sup> Quarter 2016.

**Items for Future Consideration**

RESOLUTION 2016-A Village of Fredonia Endorsement of the Comprehensive Economic Development Strategy (CEDS) for Southeastern Wisconsin 2015 – 2020.

**Adjournment**

The meeting adjourned at 8:10 p.m. on a **MOTION** by Lisa Dohrwardt, seconded by Wagner and carried.

Respectfully Submitted:

Sandi Tretow  
Clerk-Treasurer