

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
May 17, 2018**

The regular village board meeting was called to order at 8:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Richard Abegglen, Jill Bertram, Joshua Haas and John Long. Excused: TJ Meyers-Jansky. Also present: Kathy Quade, Kerry Lynch, Mike Davel and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes from the May 3, 2018 village board meeting, the general fund, water, and sewer bills, with an additional list of bills, and the April Treasurer's Report were approved on a **MOTION** by Bertram, seconded by Haas, and carried.

Open Session for Citizen Questions and Comments

None.

Request from Kathy Quade to relocate split rail fence at 410 Park Avenue due to Park Avenue reconstruction

Kathy Quade submitted a request along with photos asking that her existing split rail fence be relocated due to the reconstruction of Park Avenue. The road reconstruction caused a gap between the newly installed curb and gutter and the existing fence. Quade is requesting the village relocate the fence closer to the curb and provide the labor to do so. Discussion followed. Dohrwardt stated the fence is non-conforming as it is on the street side of a corner lot, but that was grandfathered in. If the fence is moved, then it would be an illegal fence, or would need to be brought up to code. More information needs to be collected before a final decision can be made.

Request for donation from Ozaukee Warrior Softball and Baseball Association

The request from the Ozaukee Warrior Softball and Baseball Association was reviewed. There is \$1,000 in the 2018 budget for youth baseball. Since the village donates money as well as field maintenance, portable toilets and other services, it was requested that the village be recognized in some fashion, such as on a sign. A **MOTION** to approve the budgeted amount of \$1,000 to Ozaukee Warrior Softball and Baseball Association by Haas, seconded by Abegglen, and carried.

Accept resignation from village trustee

Neil Wagner submitted his resignation from the village board. After discussion, a **MOTION** to accept the resignation of Neil Wagner with regrets on a **MOTION** by Haas, seconded by Bertram, and carried.

Report on Operations of Village by Village President

Dohrwardt stated that since Neil Wagner resigned, there is a vacancy on the village board. The topic of filling this vacancy will be placed on the next village board agenda. Long suggested doing a "budget tour" again like was done two summers ago since there are several new members to the board, as it was a good learning experience.

Report on Operations of Village by Fire Chief

The monthly financial report for the Fire Department Ambulance was reviewed.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed. The internet upgrade at the marshal's office is complete.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed. Sidewalk inspections are complete with only two addresses in the village needing repairs.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

REQUEST TO CONTACT VILLAGE ATTORNEY REGARDING CREATION OF CONFLICT OF INTEREST POLICY: At the May 3, 2018 village board meeting, Wendi Unger from Baker Tilly, the village's auditing firm, recommended the village create and adopt a conflict of interest policy per Wisconsin State Statutes 19.46. After discussion, a **MOTION** to allow the clerk to contact the village attorney to create a conflict of interest policy by Bertram, seconded by Haas, and carried.

REQUEST TO CONTACT VILLAGE ATTORNEY REGARDING CREATION OF ORDINANCE PERTAINING TO CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO ASSESSOR RELATING TO BOARD OF REVIEW: In 2017, the Wisconsin Department of Revenue implemented new rules pertaining to Board of Review. One of the rules pertains to verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wisconsin State Statutes 70.47(7)(af)). After discussion, a **MOTION** to request the village attorney assist in creating an ordinance pertaining to income and expense information for Board of Review to be compliant with State Statutes by Haas, seconded by Bertram, and carried.

MEMO TO ADMINISTRATIVE COMMITTEE FROM MID-MORAINÉ MUNICIPAL COURT 2017 MUNICIPAL COURT SUMMARY: The Memo to Administrative Committee from Mid-Moraine Municipal Court 2017 Municipal Court Summary was reviewed.

INSURANCE RENEWALS FOR VILLAGE PROPERTY, VEHICLES, WORKER'S COMP EFFECTIVE JUNE 1, 2018: The premium summary for the June 1, 2018 renewal from EMC Insurance was reviewed. Overall, the annual premium increased 4.5%. The increase mainly arose from the addition at the fire station and improvements at the wastewater treatment plant. The worker's comp decreased 6-1/2%. The dividend remained at 8% flat. After discussion, a **MOTION** to approve the insurance renewal for the village property, vehicles and worker's comp effective June 1, 2018 by Long, seconded by Abegglen, and carried.

Plan Commission – May 7, 2018 meeting

The minutes from the Plan Commission – May 7, 2018 meeting were reviewed. A site plan for a 11,700 square foot addition at Midwest Precision was approved as well as the exterior lighting layout and stormwater management plan for Casey's General Store.

Personnel Committee – May 7, 2018 meeting

Bertram stated the committee discussed the pay schedule for temporary summer help. The pay has been \$8.00 since 2004, and other municipalities are advertising more. A **MOTION** to pay the temporary summer help and disc golf employee \$10.00 per hour by Abegglen, seconded by Haas, and carried.

The committee also discussed the possibility of summer hours (9-80 schedule). This topic needs to be discussed more at the Personnel Committee and will be placed on the next village board agenda.

Public Works Committee – May 9, 2018 meeting

The minutes from the Public Works Committee – May 9, 2018 meeting were reviewed.

SIDEWALK BID FOR N. MILWAUKEE STREET – USE LETTER OF CREDIT AND ASSESS: After discussion, a **MOTION** to allow the Director of Public Works to go out for bid by Long, seconded by Haas, and carried.

CONVERT LIGHTS AT REMAINDER OF VILLAGE BUILDINGS TO LED: The village hall office’s lights were changed to LED and were well received. The Public Works Committee recommends changing the remainder of village buildings to LED. The quote was for \$21,337.84. The remaining lights at the Fredonia Government Center will be discussed with the Town of Fredonia at a later time. A **MOTION** to approve converting the remainder of village buildings to LED for \$21,337.84 by Long, seconded by Haas, and carried.

PARKING ISSUE AT FREDONIA AVENUE AND FILLMORE STREET: The committee recommended placing a temporary “No Parking” sign in a no parking spot at the corner of Fredonia Avenue and Fillmore Street in front of 508 Fredonia Avenue to see if that will help with the line of sight for people exiting from Fillmore Street onto Fredonia Avenue.

Ordinance Recodification Adhoc Committee – May 9, 2018 meeting

The minutes from the Ordinance Recodification Adhoc Committee – May 9, 2018 meeting were reviewed. The village attorney was present at the meeting to advise on the Shoreland Zoning questions and Act 67 as it pertains to conditional use permits. After discussion, a **MOTION** to refer the recommendations to General Code by Haas, seconded by Bertram, and carried.

Parks Committee – May 14, 2018 meeting

Bertram reported that the Parks Committee met on May 14, 2018 with Greg Richardson, the architect for the park at the lot west of the post office. The cost for the entire project is estimated at \$190,000, which would be budgeted over a five-year period. The committee also discussed moving the play equipment at Fireman’s Park and tree removal at the Disc Golf course due to Emerald Ash Borer.

Public Safety Committee – May 16, 2018 meeting

The minutes from the Public Safety Committee – May 16, 2018 meeting were reviewed. The committee discussed the fire at 601-605 Fredonia Avenue in 2012. The opinion of the on-scene fire personnel was that the building was sound for habitation. The committee also discussed potential future staffing issues with day-time ambulance personnel.

Revisit purchase and use of tablets for village board members

Money was budgeted in 2016 for tablets for village board members but was never purchased. Long suggested putting a committee together to brainstorm this. The topic will be placed on the next village board agenda.

Correspondence

The following correspondence was reviewed:

1. *Mid-Moraine Municipal Association Dinner Meeting – Wednesday, May 23, 2018 at Messina’s Italian Restaurant, Saukville.* Joshua Haas and Roger Strohm will attend.
2. *ISO Building Code Effectiveness Grading Schedule (BCEGS®) Results Fredonia, Ozaukee County, WI.*
3. *Dixon Engineering Security Inspection Report.*

Items for Future Consideration by Village Board

None.

Adjournment

The meeting adjourned at 9:26 p.m. on a **MOTION** by Bertram, seconded by Haas, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer