

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
September 15, 2016**

The 2017 Budget Tour is delayed until October 2016.

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long, Ryan Mueller, Kris Roden and Neil Wagner. Also present: Michael Thun from Advanced Disposal, Mark Jaeger, Mike Davel and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes of the September 1, 2016 village board meeting, the General Fund, Water and Sewer bills with the additional list and the August Treasurer's report were approved on a **MOTION** by Long, seconded by Lisa Dohrwardt, and carried.

Open Session for Citizen Comments and Questions

None.

Viewing of "Run, Hide, Fight" DVD and discussion

The audience viewed the "Run, Hide, Fight" DVD which detailed what to do in the event of an active shooter situation. Mike Davel led the discussion and answered questions. He stressed the importance of paying attention to your surroundings.

Request from Advanced Disposal for a change to Trash and Recycling Service Day

Michael Thun, service manager for Advanced Disposal, is requesting a change in trash and recycling pick up day from Thursday to Fridays beginning January 1, 2017. By October, each community in this service area will have carts. Advanced Disposal is coordinating pick-ups with surrounding communities to be more efficient. Advanced Disposal will be responsible for notifying residents of this change; which will consist of two postcard mailings in December and some newspaper advertising. The consensus of the board is this should not be an issue as long as residents are being properly notified. Tretow stated that office staff will put this information in the October newsletter and other means to get the word out as well. Thun left.

Report on Operations of Village by Village President

UPDATE ON FINANCIAL FORECAST STUDY WITH BAKER TILLY: Don Dohrwardt stated that Wendi Unger and Dave Ferris from Baker Tilly met with Don Dohrwardt, Roger Strohm and Sandi Tretow on September 12, 2016 to collect information and outline their plan for the village's financial forecast study.

Report on Operations of Village by Fire Chief

The report from the Fire Chief was reviewed.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed. Davel stated that three police officers from Fredonia Marshal's office and police officers from other neighboring police departments conducted a K-9 assisted search of Ozaukee High School this morning. Nothing negative was found. Davel left.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed. Don Dohrwardt stated the second safe sample from well #2 was received and is back on-line.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

HEALTH INSURANCE RENEWAL AND DENTAL INSURANCE RENEWAL: After discussion, a **MOTION** to approve the health and dental insurance renewal effective November 1, 2016 as presented by Bertram, seconded by Mueller, and carried.

ASSESSOR CONTRACT RENEWAL: The 2017-2019 contract for assessor services with Grota Appraisals was reviewed. A **MOTION** to approve the 2017-2019 contract with Grota Appraisals by Long, seconded by Wagner, and carried. Don Dohrwardt noted the contract shows two trustee signatures in addition to the village president and the clerk. If required, two trustees may sign.

REPORT ON FEDERAL AND STATE AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015 FROM BAKER TILLY: The Safe Water Drinking Loan obtained for financing the Fredonia Avenue water main required a one-time federal single audit. This was completed by Baker Tilly. The report was reviewed. Baker Tilly submitted the report to the federal clearinghouse, while the village clerk submitted the report to the Department of Administration and the Department of Natural Resources, as stipulated.

Architectural Control Board – August 31, 2016 meeting

The Architectural Control Board – August 31, 2016 meeting minutes were reviewed. Long stated the Architectural Control Board is interested in discussing detached garages or sheds that are taller than 15 feet (maximum according to Village ordinances) if the village board is agreeable. The consensus of the village board is to pursue these changes.

ORDINANCE 2016-07 AMENDING SECTION 15 CHAPTER 1 OF THE VILLAGE OF FREDONIA CODE OF ORDINANCES PERTAINING TO AMENDMENTS TO THE WISCONSIN UNIFORM BUILDING CODE: A **MOTION** to adopt Ordinance 2016-07 amending Section 15 Chapter 1 of the Village of Fredonia Code of Ordinances Pertaining to Amendments to the Wisconsin Uniform Building Code by Long, seconded by Lisa Dohrwardt, and carried.

Public Works Committee – September 6, 2016 meeting

The minutes from the Public Works Committee – September 6, 2016 meeting were reviewed.

SIDEWALK INSTALLATION LIST: Strohm presented a list of sidewalks in the village where there were gaps. The committee prioritized the list and recommended to the village board to proceed in planning these installations. There was discussion about who would pay – the village or the property owner. A **MOTION** to move forward with the sidewalk installation project; although more information will need to be gathered about the financing and billing, by Lisa Dohrwardt, seconded by Bertram, and carried.

RESOLUTION WITH AYRES ASSOCIATES ON FREDONIA AVENUE: The last correspondence from Ayres Associates was in March 2016 where Ayres Associates was willing to offer \$3,500 cash and \$3,500 in engineering credit for a future project to settle issues with the grades of some driveways during the Fredonia Avenue reconstruction project. Don Dohrwardt stated that Roger Strohm reviewed the change orders and feels the offer from Ayres Associates should be accepted before too much time lapses and is rescinded. Discussion followed. A **MOTION** to accept Ayres Associates offer for \$3,500 cash and \$3,500 in engineering credit by Roden, seconded by Lisa Dohrwardt, and carried with Bertram, Long and Wagner opposed.

STREET TREES: Strohm is working on a list of trees to bid that will be presented at the next village board meeting. A **MOTION** to proceed with the street tree plan by Lisa Dohrwardt, seconded by Bertram, and carried.

2016 Road Rededication Party Committee – September 9, 2016 meeting

The minutes from the 2016 Road Rededication Party Committee – September 9, 2016 meeting were reviewed. Lisa Dohrwardt stated the event was a success, and the fireworks were great. Everyone had a nice time despite the cool, rainy weather for a good portion of the day. The village board thanked Lisa for all of her hard work and effort put into the success of this event.

Utilities Committee – September 12, 2016 meeting

The minutes from the Utilities Committee – September 12, 2016 meeting were reviewed.

MUTUAL AID AND ASSISTANCE AGREEMENT WITH THE TOWN OF SHEBOYGAN SANITARY DISTRICTS 2 & 3: This agreement was proposed to help in case of emergencies. The committee feels this type of agreement should be drafted and used with our neighboring communities as well. A **MOTION** to accept the mutual aid assistance agreement with the Town of Sheboygan Sanitary Districts 2 & 3 by Wagner, seconded by Long, and carried.

REQUEST BY DEEP DOWN CARPET CLEANING FOR PERMIT TO DISCHARGE WASTE AT WASTEWATER TREATMENT PLANT: Wagner stated the last permit issued to Deep Down Carpet Cleaning was 2003 for \$120 per year.

PERMIT FEES FOR DUMPING BY WASTE HAULERS: The committee reviewed fees the Village of Fredonia Sewer Utility charges versus other communities, and found the village's are significantly lower and need to be updated. After discussion, a **MOTION** to increase fees effective January 1, 2017 to businesses who dump at the Wastewater Treatment Plant to \$20.00/1,000 gallons of holding tank waste, \$85.00/1,000 gallons of septic tank waste, eliminate the "per ticket" fee that is currently charged, and increasing the permit fee to \$200 per year by Mueller, seconded by Bertram, and carried.

UPGRADES AT WASTEWATER TREATMENT PLANT: Wagner stated the committee discussed the Aquarius Technologies fixed film system, and feels that it would not be a good fit for the Village. A **MOTION** to have Strand proceed with their extended aeration system design and second sludge storage tank design by Long, seconded by Wagner, and carried.

Wagner stated the Utilities Committee also discussed the possibility of increasing water and sewer rates in 2017. Strohm will review the numbers and provide information of residential customer impact. Tretow stated the Water Utility may not apply for a simplified rate case with the Public Service Commission for a rate increase until after January 1, 2017 since a water rate case was done in 2015. Don Dohrwardt stated he would prefer small implements per year rather than a huge spike in rates. Phosphorus limit rulings are probably in the near future, and we have to stay with the times.

Plan Commission – September 12, 2016 meeting

The minutes from the Plan Commission – September 12, 2016 meeting were reviewed.

Items for Future Consideration by Village Board

Long stated the second village board meeting in October is October 20 where the Chicago Bears are playing the Packers at 7:30 p.m. Tretow stated the 2017 Budget Hearing needs to be published in the paper on October 13th. There are still some committees that need to meet to prepare a budget to furnish to the Finance Committee.

Adjournment

The meeting adjourned at 8:40 p.m. on a **MOTION** by Mueller, seconded by Lisa Dohrwardt, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer