

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
April 20, 2017**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long, TJ Meyers-Jansky, Kris Roden and Neil Wagner. Also present: Wendi Unger from Baker Tilly, Carsten Pojar, John Morton, Roger Strohm, Caitlyn Weyker, Brian Weyker and Sandi Tretow. Arriving later: Greg Stark.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Swear in village trustees and village president

John Long, TJ Meyers-Jansky and Neil Wagner were sworn in as village trustees. Don Dohrwardt was sworn in as village president.

Consent Agenda

The minutes of the April 6, 2017 village board meeting, and the general fund, water and sewer bills with the additional list, March Treasurer's report, and the operator license for Shannon Kolega were approved on a **MOTION** by Long, seconded by Wagner, and carried.

Open Session for Citizen Comments and Questions

None.

Presentation of 2016 Financial Statements from Baker Tilly

Wendi Unger, Partner with Baker Tilly, presented the Village of Fredonia's 2016 Financial Statements for the General Fund, Capital, Debt Service, Fire Department, Water Utility and Sewer Utility. An unmodified audit opinion was issued on the financial statements for the fiscal year ending December 31, 2016. The financial statements are fairly presented in accordance with generally accepted accounting principles, and all accounting principles have been applied consistently with prior years. All appropriate disclosures have been properly reflected in the financial statements. The village's financial position is strong with \$800,317 unassigned general fund balance as of December 31, 2016. Material weaknesses include lack of internal controls which is common in a municipality of the village's size.

Resolution 2017-C Thanking Ryan Mueller for his service as village trustee

A **MOTION** to adopt Resolution 2017-C Thanking Ryan Mueller for his service as village trustee by Long, seconded by Roden, and carried.

Unfinished Business: Appreciation to recognized businesses in the village who have beautified their properties

Don Dohrwardt stated that it would be good for the Economic Development Committee to get involved in this as it will potentially be an on-going project. A **MOTION** to refer this topic to the Economic Development Committee by Lisa Dohrwardt, seconded by Bertram, and carried.

Report on Operations of Village by Village President

BUILDING PERMIT FEE FOR ADDITIONAL BUILDING AT 755 TOWER DRIVE:
Don Dohrwardt reported that the Plan Commission approved the site plan for the third building at 755 Tower Drive. There was a miscommunication between the building inspector and property owner in 2014 when the second building was being constructed that resulted in the property owner being assessed double fees. A **MOTION** to waive \$1,248 of the building permit fee for the third building by Long, seconded by Roden, and carried.

Report on Operations of Village by Fire Chief

The report from the Fire Chief was reviewed. The bid opening for the fire station remodel/addition will be May 11, 2017.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed.

APPROVE ATTENDANCE AT WEFTEC 2017 CONFERENCE, SEPTEMBER 30-OCTOBER 4, 2017 AT Mc CORMICK PLACE, CHICAGO: John Long stated the WEFTEC has over 1,000 booths and uses about half of McCormick Place. This is the 90th year of WEFTEC. There are machines set up that are as large as the village board room. This would be a good time for anyone on the utilities committee to attend, especially with the wastewater treatment plant upgrades coming up. A **MOTION** to approve attendance at WEFTEC for up to three individuals with lunch and mileage by Lisa Dohrwardt, seconded by Wagner, and carried.

RESOLUTION 2017-D ADOPTING THE VILLAGE OF FREDONIA COMPREHENSIVE PARK, RECREATION & OPEN SPACE PLAN 2017: After discussion, a **MOTION** to adopt Resolution 2017-D adopting the Village of Fredonia Comprehensive Park, Recreation & Open Space Plan 2017 by Bertram, seconded by Lisa Dohrwardt, and carried.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

CODIFICATION PROJECT CONTINUATION: At the April 6, 2017 village board meeting, there were some questions concerning the titles and placement of some ordinances, so the village board members were encouraged to review these items more in depth for this meeting. After discussion, the consensus of the board is they are comfortable with General Code proceeding on the next steps and will look forward to working on the codification process which will be an almost two year process.

Along with the Clerk-Treasurer Report was a resignation letter from Deputy Clerk-Treasurer, Patti Luedtke, effective May 26, 2017. A **MOTION** to accept Patti Luedtke's resignation by Bertram, seconded by Wagner, and carried.

Plan Commission – April 10, 2017 meeting

The minutes from the Plan Commission – April 10, 2017 meeting were reviewed.

ORDINANCE 2017-02 AMENDING SECTION 13-1-34 , 13-1-35, 13-1-37, 13-1-39, 13-1-42, 13-1-46, 13-1-52, AND 13-1-63 OF THE ZONING CODE OF THE VILLAGE OF FREDONIA, OZAUKEE COUNTY, REZONING THE COBBLESTONE VILLAGE SUBDIVISION TAX KEY# 09-025-09-002-00 FROM RS-1 (SINGLE FAMILY RESIDENTIAL, RS-2 (SINGLE FAMILY RESIDENTIAL), RS-4 (SINGLE FAMILY RESIDENTIAL), RD-1 (TWO FAMILY RESIDENTIAL), RM-1 (MULTI-FAMILY) AND B-2 (COMMERICAL) TO A-1 AGRICULTURE: The Plan Commission held a public hearing to rezone the above tax key number from the various zoning districts to A-1. Don Dohrwardt stated that some clarification needs to be made on some issues and is withdrawing the ordinance at this time.

Future disc golf tournament at Marie Kraus Park – entry fee

Bertram stated there will be a disc golf tournament on June 3, 2017. Many disc golf tournaments usually charge a \$5.00 entry fee per person and was wondering if it would be appropriate to charge a fee such as \$3.00 since the course is not completely finished. Bertram will find out more about the event and report to the board at a future date.

Items for Future Consideration by Village Board

Wagner stated that although the 2017 committees have not yet been established since the trustees were just sworn in, the administrative assistant position should be advertised now. The consensus of the board is that should be done. Meyers-Jansky asked if the village has a Facebook page or a LinkedIn account. The village has a Twitter account, but would be willing to look into either or both. The Chamber of Commerce is sponsoring a State of the Village address and networking event on April 27th. Don Dohrwardt stated the board of review will be meeting on Thursday, May 18th from 6:00 p.m. – 8:00 p.m., and that all board members should make every effort to attend, as a quorum is needed.

Adjournment

The meeting adjourned at 7:56 p.m. on a **MOTION** by Bertram, seconded by Wagner, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer