

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
July 21, 2016**

The 2017 Budget Tour began at the Wastewater Treatment Plant, 210 Park Road at 7:00 p.m. The host was Jason Nelsen. In attendance were: Don Dohrwardt, Jill Bertram, John Long, Ryan Mueller, Kris Roden, Neil Wagner, Mark Jaeger, Roger Strohm and Sandi Tretow. A brief tour of the facility was given along with explanation of operations and challenges. The tour ended at approximately 7:40 p.m. and the group convened at the Fredonia Government Center for the start of the regular village board meeting.

The regular village board meeting was called to order at 7:53 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, John Long, Ryan Mueller, Kris Roden and Neil Wagner. Also present: Mark Jaeger, Mike Davel, Roger Strohm and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

Don Dohrwardt stated that although the conversation did not specifically mention, he felt for clarification purposes, the phrase should be added to the Fire Department Responder Policy paragraph at the end of the last sentence “during the hours he or she normally would have been working”. With that addition, the minutes of the July 7, 2016 village board meeting and the General Fund, Water and Sewer bills with the additional list, and the June Treasurer’s Report were approved on a **MOTION** by Long, seconded by Wagner, and carried.

Open Session for Citizen Comments and Questions

None.

Ordinance 2016-06 Amending Section 14 Chapter 2 of the Village of Fredonia Code of Ordinances Pertaining to Water and Police Impact Fees

A **MOTION** to adopt Ordinance 2016-06 Amending Section 14 Chapter 2 of the Village of Fredonia Code of Ordinances Pertaining to Water and Police Impact Fees by Long, seconded by Bertram, and carried.

Report on Operations of Village by Village President

ENGAGEMENT LETTER FROM BAKER TILLY CONCERNING FINANCIAL FORECAST STUDY: Don Dohrwardt stated that he requested Baker Tilly to draft a proposal for the village in respect to a long range capital improvement and equipment plan. Baker Tilly would work with staff to compile forecast of sources and uses of funds, and then prepare a summary outlining key financial indicators and options available. The price range is from \$4,000-\$7,000. It would be preferred to start now to help with budget preparations. This study is for use of general fund only – not the proprietary funds. After discussion, a **MOTION** to direct Baker Tilly to proceed with financial forecast study not to exceed the estimate of \$7,000, by Long, seconded by Wagner, and carried.

Report on Operations of Village by Fire Chief

The report from the Fire Chief was reviewed.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed.

HIRE DEPUTY MARSHAL: Davel reported that Deputy Marshal Chris Erickson has submitted his resignation effective August 30, 2016. He has been with the Village for eleven years. Davel planned on hiring another deputy marshal in 2017, but is now requesting to start this candidate in mid-late October, 2016. A **MOTION** to authorize the village marshal to begin the process of hiring a new deputy marshal to replace Chris Erickson by Mueller, seconded by Roden, and carried.

APPROVE SQUAD PURCHASE: Davel stated a new squad has been in the budget and would like to place an order in September 2016 as it takes 4-5 months to receive once ordered. This vehicle will be another Ford Explorer. Grant monies will offset some of the accessories needed which will be purchased now and only about \$1,000 of the police budget will be spent for accessories this year. No monies will be spent on the SUV purchase until 2017. Davel stated he is checking to see what (if any) parts can be salvaged from the current sedan and be used in the new vehicle. A **MOTION** to proceed in ordering the new squad but not to pay for until 2017 by Long, seconded by Mueller, and carried.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed.

Strohm stated the well pump at the old village hall was repaired and installed and running smoothly. The pump tested at 500 gpm, but when connected to our system, there was only about 280 gpm. The discharge piping was clogged from silicate injection. After clearing out some of the silicate, the gpm increased. A process of removing the rest of the material is being planned now.

BOOSTER PUMP IMPELLER REPAIR AT MAPLE LAWN WELL: The impeller pump has a hole in it that needs to be repaired. Strohm recommends Sabel Mechanical because their quote for \$3,282.78 includes the repair, while the quote from Municipal Well and Pump for \$2,888 is to remove the pump and determine what is wrong. After discussion, a **MOTION** to approve Sabel Mechanical for \$3,282.78 by Bertram, seconded by Long, and carried.

APPROVE REQUEST FOR OUTSIDE EMPLOYMENT: Strohm stated that a past client has requested some onsite engineering. The project would be about 6-8 weeks long, not during the work day hours. Any village emergencies would take priority. Don Dohrwardt questioned if this is for just one project. Strohm stated, yes, about 80-100 hours worth of work, and it would start next week. A **MOTION** to allow Roger Strohm to partake in a side job at will as long as it does not affect work performance at the village by Mueller, seconded by Wagner. Bertram questioned if this is a blanket approval. Mueller said yes – for Roger Strohm. Discussion followed and after that, the motion was carried unanimously.

APPROVE ATTENDANCE AT AMERICAN WATER WORKS ASSOCIATION 95TH ANNUAL MEETING AND EXPO – SEPTEMBER 14-16, 2016 IN MADISON: Strohm stated that he would like approval to attend the conference. He would probably only go for Thursday and Friday, but it is cheaper to pay for the whole conference. He would commute each day, so lodging would not be necessary. After discussion, a **MOTION** to approve attendance at the American Water Works Association 95th annual meeting and expo with use of a village vehicle and meals not included at conference by Long, seconded by Wagner, and carried.

APPROVE ATTENDANCE AT LEAGUE OF WISCONSIN MUNICIPALITIES ANNUAL CONFERENCE – OCTOBER 19-21, 2016 IN STEVENS POINT, WI: Strohm stated the conference agenda is not out yet, but would like to let the village board know that he is interested in attending as he is the Chair of the Public Works Group. When the conference agenda is available, he will present it to the village board for attendance approval.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

TASK ORDER FROM STRAND ASSOCIATES FOR SLUDGE STORAGE TANK INSTALLATION OF A FIXED BIO-FILM SYSTEM: A quote from Strand Associates for \$6,500 is to evaluate the Aquarius Technologies system. Long stated the evaluation is money well spent as the technology presented by Aquarius is very new. Strohm stated the quote does not include a pilot test. After discussion, a **MOTION** to proceed with the

Strand Associates task order not to exceed \$6,500 by Mueller, seconded by Roden, and carried.

APPROVE ATTENDANCE WASTEWATER TRAINING SOLUTIONS – BASIC GENERAL WASTEWATER – SEPTEMBER 19-23, 2016 IN PLOVER, WI: Strohm stated this basic wastewater would be for Scott Kelley. A **MOTION** to approve attendance for Kelley at the Wastewater Training Solutions – Basic General Wastewater with lodging, meals and use of a village vehicle by Bertram, seconded by Mueller, and carried.

APPROVE ATTENDANCE AT WWOA 50TH ANNUAL CONFERENCE – OCTOBER 11-14, 2016 IN LA CROSSE, WI: Strohm stated the original conference held in March that Jason Nelsen was originally signed up for had to be cancelled due to personnel changes in the village. Nelsen needs the continuing education credits to maintain his certification. A **MOTION** to approve attendance for the wastewater treatment plant operator at the WWOA 50th annual conference with lodging, meals and ~~transportation~~ **use of village vehicle (8-4-16 s.t.)** by Bertram, seconded by Mueller, and carried.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed. Tretow stated that she and two special voting deputies conducted their first visit on Wednesday, July 20th at Forest Haven. Nine residents registered and voted. The visit went really well, and the staff at Forest Haven was very helpful and accommodating. A second visit will take place prior to the August 9, 2016 partisan primary.

APPROVE ATTENDANCE AT ACTIVE SHOOTER/MASS CASUALTY INCIDENT, WEDNESDAY, AUGUST 3, 2016 AT MILWAUKEE FIRE AND POLICE TRAINING ACADEMY: After discussion, a **MOTION** to approve attendance for the clerk-treasurer at the Active Shooter/Mass Casualty Incident in Milwaukee by Roden, seconded by Mueller, and carried. Roden stated that she would like to organize the same type of training for village board members and staff.

Plan Commission – July 11, 2016 meeting

The minutes of the Plan Commission – July 11, 2016 meeting were reviewed. Don Dohrwardt stated that Guy & O’Neill would like to put a \$3.7 million addition on to their building at 200 Industrial Drive. This could result in almost \$18,000 additional property taxes for the village. The Plan Commission would like to receive a Developer’s Agreement, and have the Director of Public Works have the ability to consult with the village attorney as needed to complete. A **MOTION** to allow the Director of Public Works to contact the village attorney as needed to move forward with the Developer’s Agreement with Guy & O’Neill by Mueller, seconded by Wagner, and carried.

2016 Road Rededication Party Committee – July 14, 2016 meeting

The minutes from the 2016 Road Rededication Party Committee – July 14, 2016 meeting were postponed until the next meeting. Don Dohrwardt stated the committee is having difficulty in finding a party to raffle the TV.

Correspondence

The following correspondence was reviewed:

1. *Divine Savior Catholic School request for donations for October 8, 2016 auction.*
2. *The Retirement Advantage – Plan Sponsor Outlook Third Quarter 2016 Newsletter.*
3. *News Release from Petersen Products – A Celebration 100 Years in the Making.* Don Dohrwardt commented about the accomplishment of Petersen Products and would like to recognize them in some way. This will be followed up at a future meeting.

Items for Future Consideration by Village Board

Long stated the Fredonia Government Center Commission will be meeting on August 2, 2016. They will be talking about the proposed “In God We Trust” sign, the possibility of

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a church wanting to rent the board room on Sunday's and the swamp (rain) garden and other building concerns.

It was suggested that the police department be the next stop on the 2017 Budget Tour (next village board meeting on August 4, 2016).

Adjournment

The meeting adjourned at 9:02 p.m. on a **MOTION** by Bertram, seconded by Mueller, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer