

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
October 3, 2019**

The fourth destination of the 2020 Budget Tour started at 6:30 p.m. at the Fredonia Water Tower. The village board members and staff toured the cold storage building and base of the tower.

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Richard Abegglen, Jill Bertram, Dan Gehrke, Joshua Haas, John Long and Bill McLarty. Also present: Dan Benson, Mike Davel, Roger Strohm, Brian Weyker and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The wastewater treatment plant operator will be attending the WWOA Conference next week in Green Bay. At the July 18, 2019 village board meeting when approval was given to attend the conference, meals would be discussed at a later time. After discussion, the minutes from the September 19, 2019 village board meeting, the general fund, water, and sewer bills and use of a village credit card for meals for the wastewater treatment plant operator at the WWOA Conference not to exceed \$40.00 per day with receipts brought back, were approved on a **MOTION** by Haas, seconded by Gehrke, and carried.

Open Session for Citizen Questions and Comments

None.

Proclamation Encouraging Participation in 2020 Census

The Proclamation Encouraging Participation in 2020 Census was supplied for review and will be signed by the Village President.

Report on Operations of Village by Village President

Nothing additional to report.

Report on Operations of Village by Fire Chief

No report. Weyker had nothing new to report.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed. Strohm gave a recap of the heavy rainfall events over the past week.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

INSURANCE RENEWALS FOR EMPLOYEE HEALTH, DENTAL, VOLUNTARY VISION, LIFE, SHORT AND LONG TERM DISABILITY: The employee's insurance renews on 11/1/2019. Tretow reported the health insurance premium is increasing 2.8%, dental and vision are increasing 6%, and the life, short and long term disability premium remains flat. Tretow reminded the health insurance had a 1.8% decrease last year. After discussion, a **MOTION** to renew the health, dental, voluntary vision, life, short and long term disability insurance premiums effective 11/1/2019 by Abegglen, seconded by Gehrke, and carried.

ENGAGEMENT LETTER FROM BAKER TILLY VIRCHOW KRAUSE, LLP: The proposed engagement letter from Baker Tilly outlining services pertaining to the Village's financial statements was reviewed. The scope of work would include the periods 2019-2021. After discussion, a **MOTION** to sign and return the engagement letter from Baker Tilly Virchow Krause LLP by Bertram, seconded by Abegglen, and carried.

Tech Committee – September 23, 2019 meeting

The minutes from the Tech Committee – September 23, 2019 meeting were reviewed. The committee met with Conference Technologies to quote on an AV System with professional installation and maintenance. The quote was submitted to the Finance Committee for 2020 budget consideration. The Town of Fredonia will be contacted to see if they would like to share in the cost of this upgrade, as it could benefit them also.

Economic Development Committee – September 24, 2019 meeting

The minutes from the Economic Development Committee – September 24, 2019 meeting were reviewed. The committee is organizing a joint meeting with the Fredonia Area Chamber of Commerce and local businesses that will take place October 25th.

Utilities Committee – September 25, 2019 meeting

The minutes from the Utilities Committee – September 25, 2019 meeting were reviewed. The committee discussed the 2020 Sewer Budget, the Wastewater Treatment Plant replacement fund and sewer rates.

Finance and Budgets Committee – September 26, 2019 meeting

The minutes from the Finance and Budgets Committee – September 26, 2019 meeting were reviewed. Highlights included increasing the debt service budget, the water utility anticipating a small surplus, increasing sewer rates 12% and trimming \$594,153 from capital budget requests.

PRESENTATION OF 2020 PROPOSED BUDGETS FOR GENERAL FUND, CAPITAL PROJECTS, DEBT SERVICE, FIRE DEPARTMENT, WATER AND SEWER: The 2020 Proposed Budgets for General Fund, Capital Projects, Debt Service, Fire Department, Water and Sewer were submitted for review and discussion. Long questioned the fire department officer stipends increasing from \$1,750 to \$5,000 and where sidewalk installation was in the budget. Increasing rates for the sewer utility by 12% effective 12/30/19 would balance the budget and create a small anticipated surplus. No construction projects at the wastewater treatment plant nor road projects are planned for 2020. After discussion, a **MOTION** to send notice to Ozaukee Press for publication the 2020 proposed budgets for general fund, capital projects, debt service, fire department, water and sewer by Long, seconded by Bertram, and carried.

SEWER RATES FOR 2020: The finance committee recommended a 12% sewer rate increase effective 12/30/2019. Strohm presented projections of revenues, expenses and debt payments for future five years. It is hoped that a 12% increase for 2020 may make future sewer rate increases less. After lengthy discussion, a **MOTION** to increase sewer rates 12% effective 12/30/2019 to be first noticed on April 2020 bill by Long, seconded by Abegglen, and carried unanimously.

Architectural Control Board – October 2, 2019 meeting.

Long reported that the Architectural Control Board approved a fence on the north east end of Village Green subdivision on Emerald Hills Drive.

Items for Future Consideration by the Village Board

RESOLUTION 2019-K EXPRESSING INTENT TO EXERCISE JURISDICTION OVER THE COMMERCIAL PERMITTING AND INSPECTION OF ELECTRICAL WIRING INSTALLATIONS AT PUBLIC BUILDINGS, PLACES OF EMPLOYMENT, CAMPGROUNDS AND RECREATIONAL VEHICLE PARKS WITHIN THE VILLAGE: This resolution will be on the October 17, 2019 village board agenda for adoption. Effective January 1, 2020, if the village does not inform the Department of Safety and Professional Services that it wishes to maintain jurisdiction over commercial electrical inspections, the State of Wisconsin will assume jurisdiction.

Long questioned committees – possibly combining public works and utilities, making the Tech Committee a standing committee instead of adhoc, and committee mission statements. Dohrwardt stated early next year, when it is slower, would be a good time to review, so it can be completed before the village’s annual organizational meeting in April. Long questioned the status of RFP’s for industrial park proposals. Strohm stated that it has not been sent out yet. Gehrke stated a lot on Wenzel Avenue is for sale. Long stated that Strohm obtained free tickets to the WEFTEC conference, and that is was a good show.

Adjournment

The meeting adjourned at 8:12 p.m. on a **MOTION** by Gehrke, seconded by Haas, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer