

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
May 3, 2018**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Richard Abegglen, Jill Bertram, Joshua Haas, John Long, TJ Meyers-Jansky and Neil Wagner. Also present: Tom Misgen from Guy & O'Neill, Tom and Jodi Gamerdinger, Heather Hambrecht, Rick and Parveen Hughes, Wendi Unger from Baker Tilly, Kerry Lynch, Mike Davel, Roger Strohm and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes from the April 19, 2018 village board meeting, the general fund, water, and sewer bills, with an invoice for \$219,493.00 payable to MZ Construction for construction services at wastewater treatment plant and an invoice payable to Waldschmidt's Town and Country Mart for \$3,655.00 for Ventrac stump grinding accessory and the Operator License for Katie Schueller were approved on a **MOTION** by Bertram, seconded by Haas, and carried.

Open Session for Citizen Questions and Comments

None.

Presentation of 2017 Business Beautification Awards

Four businesses in the village were recognized for enhancing the appearance of their property for the year 2017. They were Guy & O'Neill, Inc., Tom and Jodi's Fredonia Inn, HCR Services and Heather Hambrecht. Plaques and yard signs were presented to Tom Misgen, Jodi Gamerdinger, Rick Hughes and Heather Hambrecht as an expression of appreciation from the village board and economic development committee.

Presentation of 2017 Financial Statements from Baker Tilly Virchow Krause LLP

Wendi Unger, partner from Baker Tilly, presented the 2017 Village of Fredonia financial statements. A clean, unmodified opinion has been issued on the financial statements for the fiscal year ending December 31, 2017. The financial statements are fairly presented in accordance with generally accepted accounting principles. All accounting principles have been applied consistently with prior years. The village's financial position is strong with a general fund balance on January 1, 2017 was \$1,685,247 and was \$1,693,045 on December 31, 2017. Material weaknesses include internal controls environment and internal controls over financial reporting. It was recommended that the village board consider creating and adopting a conflict of interest policy.

Review of Ethics Code

Village of Fredonia Code of Ordinances 2-5-12(b) states that *Each public official, the Village President, the Chairman of each board, commission or committee and, head of each department, shall, between May 1st and May 31st of each year, review the provisions of this code with his fellow Trustees or board, commission, committee members or subordinates, as the case may be, and certify to the Village Clerk by June 15th that such annual review has been undertaken.* The ethics code was supplied for each trustee in their board packet. All of the trustees and village president signed the acknowledgement stating they had read and agree to the ethics code.

Committee Appointments

Dohrwardt prepared a suggested list of committees for the village board members based on each trustee's suggestions for the committees that they would like to serve. Strohm stated that Scott Ehaney moved out of the village, so his name should be removed from the Fire Department Modernization Committee. After further review and discussion, a **MOTION** to accept the committee list as presented, striking Scott Ehaney's name from

the Fire Department Modernization Committee, by Meyers-Jansky, seconded by Haas, and carried.

President Pro Tem

Dohrwardt stated that he would like to appoint TJ Meyers-Jansky as president pro tem. After discussion, a **MOTION** to concur with the appointment of Meyers-Jansky by Bertram, seconded by Long, and carried.

Report on Operations of Village by Village President

A copy of the letter to the village attorney requesting assistance concerning a land transfer between private parties to the Village of Fredonia in 1997 was reviewed. The village attorney needs some more background information. More information will be provided once the attorney replies with an opinion.

Report on Operations of Village by Fire Chief

The village board toured the fire station prior to the village board meeting as the station is near completion.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed. Wagner suggested a yield sign by the disc golf area and Waubedonia Park due to potential hazards of cars exiting that area. Bertram stated the no parking signs at 508 Fredonia have little effect. These matters need to be further investigated. After discussion, a **MOTION** to refer topics to the public works committee by Bertram, seconded by Meyers-Jansky, and carried.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed. Strohm stated that Mason Thill is working with another crane operator to move the warming shelter building to Stoney Creek Park. This contractor is requesting to invoice and get paid from a business rather than an individual. Since Thill was not able to attend this village board meeting, Strohm asked the village board if they would be willing to assist Thill in this regard. Thill would reimburse the village out of his fund raising monies. Discussion followed. The consensus of the village board is to get more information from Mason before proceeding.

DISCUSSION/APPROVAL OF A 9-80 SCHEDULE: Strohm is requesting summer hours for the public works employees. This would consist of four – nine hour days, and then one four hour day on Friday. He would like for this to start as soon as possible; then ending September or October. Rotation with one employee working four – eight hour days, so that there would always be one employee on hand all day Friday. Discussion followed. A **MOTION** to defer to the personnel committee by Meyers-Jansky, seconded by Bertram, and carried.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

POLICE ACCIDENT/HEALTH POLICY RENEWAL: The renewal for the police accident and health insurance policy was reviewed. The annual premium of \$1,600 has remained the same for years. This year, the annual premium is still \$1,600 and a three-year prepayment premium was offered for \$4,320. After discussion, a **MOTION** to renew the policy as presented, paying the three year prepaid premium, with the unbudgeted amount of \$2,720 from general fund unassigned balance, by Haas, seconded by Wagner, and carried.

APPROVE ATTENDANCE AT 38TH ANNUAL WISCONSIN MUNICIPAL CLERKS ASSOCIATION CONFERENCE AUGUST 23-24, 2018 AT GREEN BAY, WI: Tretow is requesting attendance at the clerk's conference. A \$10 early bird discount is offered. After discussion, a **MOTION** to approve attendance at the Wisconsin Municipal Clerks

Association 38th conference with \$130 early bird registration, one night's lodging and mileage by Meyers-Jansky, seconded by Wagner, and carried.

Ordinance Recodification Adhoc Committee – April 24, 2018 meeting

The minutes from the Ordinance Recodification Adhoc Committee – April 24, 2018 meeting were reviewed. A future meeting will be noticed when the village attorney will be able to attend to advise on shoreland ordinances and conditional use permits.

Economic Development Committee – April 30, 2018 meeting

The Economic Development Committee was not able to discuss business on the agenda on April 30, 2018 since there was not a quorum present. Richard Abegglen was brought up to speed on what the committee has been working on in recent months.

Architectural Control Board – May 2, 2018 meeting

The minutes from the Architectural Control Board – May 2, 2018 meeting were reviewed. The committee approved a shed on a corner lot as well as an 11,700 square foot addition for Midwest Precision in the industrial park.

Unfinished Business

REPORTS RELATED TO FIRE AT 601-605 FREDONIA AVENUE: At the April 19, 2018 village board meeting, it was requested to obtain fire and police reports for the fire that occurred at 601-605 Fredonia Avenue in 2012. A **MOTION** to accept the reports, and refer to the Public Safety committee as the safety of the building is in question by Haas, seconded by Meyers-Jansky, and carried.

Correspondence

The following correspondence was reviewed: *TRA The Retirement Advantage – Plan Sponsor Outlook 2nd Quarter 2018 Newsletter.*

Items for Future Consideration by Village Board

Board of Review will be Thursday, May 17 from 6:00 p.m. – 8:00 p.m. Dohrwardt stated the village attorney opinion will be on the earliest available agenda once received, as well as summer hours and LED lights. Meyers-Jansky will not be at the next village board meeting. Strohm stated that he will not be at the next village board meeting.

Adjournment

The meeting adjourned at 8:40 p.m. on a **MOTION** by Bertram, seconded by Haas, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer