

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
Fredonia Government Center  
242 Fredonia Avenue, Fredonia, WI  
April 21, 2016**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long, Ryan Mueller, Kris Roden and Neil Wagner. Also present: Wendi Unger from Baker Tilly, Mark Jaeger, Mike Davel, Roger Strohm and Sandi Tretow.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Swear in Village Trustees**

Village Trustees Jill Bertram, Lisa Dohrwardt and Kris Roden were sworn into office.

**Consent Agenda**

The minutes of the April 7, 2016 village board meeting and the General Fund, Water and Sewer bills with the invoice from Newman Chevrolet in the amount of \$29,804.50 for the new public works department pickup truck, and the March Treasurer's Report were approved on a **MOTION** by Bertram, seconded by Lisa Dohrwardt, and carried. Tretow pointed out a typographical error in date on the Utilities Committee paragraph that should read March 31, 2016 – not 2015. It will be corrected in the minutes.

**Open Session for Citizen Comments and Questions**

None.

**Resolution 2016-D thanking Jeff Rodgers for service as village trustee**

A **MOTION** to adopt Resolution 2016-D thanking Jeff Rodgers for service as village trustee by Long, seconded by Lisa Dohrwardt, and carried.

**Presentation of 2015 Financial Statements from Baker Tilly**

Wendi Unger from Baker Tilly presented the 2015 Village of Fredonia Financial Statements. Unger stated it is a clean, unqualified opinion which is the highest you can obtain. She recommended that all board members review the *Management's Discussion and Analysis* which is a summary of the financial statement. The general funds unassigned balance as of December 31 was \$656,848 which is a "strong" amount. The fund balance decreased in 2015 due to the Fredonia Avenue project paid in 2015, but financing not obtained until early 2016. The Water Utility showed a decrease in net position of \$18,945 and the Sewer Utility showed a decrease in net position of \$121,423. The village had \$189,965 of outstanding general fund debt at year end, and the water utility issued \$835,730 of revenue bonds. Material weaknesses include lack of segregation of duties which is not uncommon. Wendi Unger recommends conducting a formal evaluation of upcoming capital projects to make effective use of the general fund balance.

**Report on Operations of Village by Village President**

**REQUEST TO DELEGATE AUTHORITY TO PLAN COMMISSION TO SCHEDULE AND HOLD PUBLIC HEARINGS ON CHANGES TO THE ZONING CODE (VILLAGE CODE OF ORDINANCES 13-1-242 PROCEDURE FOR CHANGES OR AMENDMENTS):** Don Dohrwardt stated the ordinance requiring the village board to schedule a public hearing upon requests to change the zoning code adds time to any potential changes that may need to be made. The Plan Commission should be able to post for their own public hearing. Draft Ordinance 2016-04 was presented that reflects this proposed change. A **MOTION** to refer Ordinance 2016-04 to the Plan Commission for their approval by Long, seconded by Wagner, and carried.

**CONTACT VILLAGE ATTORNEY TO SEND LETTER TO OWNER OF 275 INDUSTRIAL DRIVE CONCERNING EXPIRATION OF RESIDENTIAL TENANCY:** A reminder letter was mailed to the property owner of 275 Industrial Drive in August 2015 with no acknowledgement. Don Dohrwardt suggests involving the village attorney

to prompt a response and action before the expiration date of July 1, 2016. A **MOTION** to contact the village attorney to send a letter to the property owner concerning this matter by Lisa Dohrwardt, seconded by Mueller, and carried with Long abstaining.

**Report on Operations of Village by Fire Chief**

The report from the Fire Chief was reviewed.

AGREEMENT FOR MEDICAL DIRECTION AND MEDICAL CONTROL OF EMERGENCY MEDICAL SERVICES WITH AURORA MEDICAL CENTER GRAFTON: The current contract for Emergency Medical Services is with Columbia St. Mary's Hospital Ozaukee, Inc. After discussion, a **MOTION** to proceed with the Agreement for Medical Direction and Medical Control of Emergency Medical Services with Aurora Medical Center Grafton by Mueller, seconded by Lisa Dohrwardt, and carried.

**Report on Operations of Village by Village Marshal**

The report from the Village Marshal was reviewed. Davel stated the village may receive a \$4,000 grant from the State for its Click-it or Ticket campaign. Required village matching funds are already included in the police budget and will be used towards a light bar and seat partition for the new SUV which will be purchased in 2017. Davel left.

**Report on Operations of Village by Director of Public Works**

The report from the Director of Public Works was reviewed.

ATTENDANCE AT 25<sup>TH</sup> ANNUAL WATER SUPPLY WATER REGULATORY AFFAIRS SEMINAR, WEDNESDAY, MAY 4, 2016 – MADISON: Strohm is requesting to attend the AWWA Seminar. A **MOTION** to approve attendance at the 25<sup>th</sup> Annual Water Supply Regulatory Affairs Seminar with use of a village vehicle by Mueller, seconded by Bertram, and carried.

Don Dohrwardt questioned the status of the fire department design. Strohm stated that Quasius Construction would like to present the layout survey. Don Dohrwardt would like to do this when the whole village board can attend.

**Report on Operations of Village by Wastewater Treatment Plant Operator**

The report from the Wastewater Treatment Plant Operator was reviewed.

MEMORANDUM FROM DNR CONCERNING PHOSPHORUS LIMITS DISCHARGED INTO MILWAUKEE RIVER: The DNR evaluated the need for water quality-based effluent limitations. The current monthly average of phosphorus is 1.0 mg/L. Within nine years, that amount will need to be a .075 mg/L.

**Report on Operations of Village by Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed.

2016 LOCAL GOVERNMENT WORKSHOP: The League of Wisconsin Municipalities is hosting 2016 Local Government Workshops designed primarily for newly elected officials. Several village trustees have attended in the past and recommend it. Anyone wishing to attend one of the workshops should let the clerk know, so she can submit the registration and payment.

ATTENDANCE AT WORKHORSE CONFERENCE – MAY 20, 2016 IN WAUSAU: Tretow is requesting the Administrative Assistant attend this conference as it gives a thorough overview of the Workhorse Software system, and it is excellent for new users. The conference is free. Lunch is not furnished. A **MOTION** for the Administrative Assistant to attend the Workhorse Conference on May 20 in Wausau with reimbursement for lunch and mileage by Bertram, seconded by Mueller, and carried.

**Architectural Control Board – April 6, 2016 meeting**

The minutes of the Architectural Control Board – April 6, 2016 meeting were reviewed. A new home was approved in the Village Green subdivision. Long stated that Hillcrest

Builders and Bielinski Builders both have plans to build more homes this year in the village.

**Finance Committee – April 8, 2016 meeting**

The minutes from the Finance Committee – April 8, 2016 meeting were reviewed.

**Plan Commission – April 11, 2016 meeting**

The minutes from the Plan Commission – April 11, 2016 meeting were reviewed. The request for a conditional use permit for a group foster home was withdrawn. A dumpster enclosure at the village shop was approved. Mueller questioned when the landscaping at 709 and 711 Fredonia Avenue is going to be completed from the road project last year.

**2016 Road Rededication Party Committee – April 19, 2016 meeting**

Lisa Dohrwardt gave a recap of the 2016 Road Rededication Party Committee – April 19, 2016 meeting. Plans continue to be worked on by the committee.

**Correspondence**

The following correspondence was reviewed:

- A. TRA- The Retirement Advantage – Plan Sponsor Outlook 2<sup>nd</sup> Quarter 2016 Newsletter.
- B. Lincoln Financial Group – Retirement Plan Leader – March/April 2016 Newsletter.

**Items for Future Consideration by Village Board**

Bertram questioned the status of the increasing number of boats being stored behind 605 Fredonia Avenue and also commented on the number of unlicensed vehicles throughout the village.

**Adjournment**

The meeting adjourned at 8:17 p.m. on a **MOTION** by Lisa Dohrwardt, seconded by Mueller, and carried.

Respectfully Submitted:

Sandi Tretow  
Clerk-Treasurer